

## CARLYNTON SCHOOL DISTRICT

### Committee/Voting Meeting December 6, 2012 Carlynton Jr.-Sr. High School Library *Following the Reorganization Meeting*

#### MINUTES

The Carlynton School District Board of Education held its Committee/Voting Meeting on December 6, 2012 in the library of the junior-senior high school. The reorganization meeting was held prior to the voting meeting. Those in attendance for both meetings included President David Roussos and Directors Joe Appel, Sandra Hugan, Jim Schriver, Patti Schirripa, Betsy Tassaró, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Business Manager Kirby Christy, Principals Laura Burns, Carla Hudson and Robert Susini, and Director of Pupil Services Lee Myford. The audience was comprised of 10 individuals and one member of the press.

**CALL TO ORDER** – *The meeting was called to order by President Roussos at 7:55 pm. The roll was called by Recording Secretary Michale Herrmann; Director Schell was absent.*

**PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:** *None*

#### **APPROVAL OF MINUTES:**

Director Schriver moved, seconded by Director Tassaró, to approve the minutes of the November 15, 2012 Regular Voting Meeting as presented. **By a voice vote, the motion carried 7-0-1, with Director Appel abstaining due to absence.**

#### **REPORTS:**

- **Executive Session** – *President Roussos said personnel and contractual matters were discussed in the closed session.*
- **Administrative Reports**
  - **Superintendent's Report** – *Mr. Peiffer spoke of curriculum revisions and adding to the arts and technology programs. He said a meeting with the AIU helped to formulate a technology plan to open more opportunities for students. He also commented about the fall play, extoling the students for a phenomenal job. Mr. Peiffer then introduced Ed Mantich, the new Curriculum, Testing and Data facilitator. Mr. Mantich commended the faculty and staff for cooperation during the administration of the Keystone Exams. He offered a synopsis of the process.*
  - **Business Manager Report** – *Mr. Christy reported the PSER's employer's contribution rate for 2013-2014 is expected to be 16.93 percent. The rate for 2012-2013 was 12.36 percent; the difference is an net increase of approximately \$240,000.*
  - **Director of Pupil Services Report** – *Mrs. Myford distributed a newsletter about the 21<sup>st</sup> Century Learning Grant; enrollment continues to rise.*

Minutes of the November 15,  
2012 Meeting

- Principals' Reports – *The principals offered handouts and provided an overview of happenings in each of the schools, i.e., holiday concerts, a book fair, Students of the Month honorees, a dictionary donation and donation of hockey equipment.*

➤ Committee Reports

- SHASDA – *Vendors of the Districts were at the November meeting; Director Schirripa mentioned that entertainment was provided by West Allegheny High School Chorus*

**BUSINESS BEFORE THE BOARD:**

**I. Miscellaneous**

Director Schriver moved, seconded by Director Tassaro, to approve the list of conference and field trip requests as presented and approved by administration. (Miscellaneous Item #1212-01 REVISED) **By a voice vote, the motion carried 8-0.**

**II. Finance**

Director Walkowiak moved, seconded by Director Schriver to approve the October 2012 Cafeteria Fund Report as presented by Aramark Educational Services; (Finance Item #1212-01)

The October 2012 Athletic Fund Report with an ending balance of \$10,878.12 as presented; (Finance Item #1212-02)

*And* the October 2012 Activities Fund Report with an ending balance of \$32,997.96 as presented; (Finance Item #1212-03) **By a voice vote, the motion carried 8-0.**

~~The December 2012 Real Estate Tax Refund for the Borough of Carnegie as submitted. (Finance Item #1212-04) REMOVED FROM THE AGENDA~~

**III. Personnel**

Director Hughan moved, seconded by Director Walkowiak, to approve the additions to the 2012-2013 Athletic Supplemental List per review and recommendation of the administrative staff:

- Emily Tupi – Junior High Varsity Volleyball Coach
  - Brenda Vu Potkrajac – Junior High Assistant Volleyball Coach
  - Lorena Babbitt – Varsity Assistant Girls' Basketball Coach
- (Personnel Item #1212-01 REVISED)

The addition of Sharon Daley to the 2012-2013 day-to-day substitute list as a cafeteria/lunchroom/playground worker as recommended;  
(Personnel Item #1212-02)

The continuation of a leave of absence through the end of the 2012-2013 school year for employee CFT12-09 and a short-term FMLA request for employee CFT12-10 as presented; (Personnel Item #1212-03)

Conference and Field Trip Requests

October 2012 Cafeteria Report

October 2012 Athletic Fund Report

October 2012 Activities Fund Report

~~Carnegie RE Tax Refund~~

Additions to the 2012-2013 Athletic Supplemental List

Addition to 2012-2013 Day-to-Day Sub List

Leaves of Absence

Continued employment of Regina Bauer as a long-term substitute at Crafton Elementary through the end of the 2012-2013 school year;

*And* the Affiliation Agreement between the district and Clarion University to ensure the partnership of field placements, student teaching experiences and internships within the school district as presented. (Personnel Item #1212-04)

**By a voice vote, the motion carried 8-0.**

#### **IV. Student Services**

Director Schriver moved, seconded by Director Hughan, to approve the proposed spring 2013 junior-senior high school marching band trip to Disney World in Orlando, FL, scheduled to depart March 23, 2013 and return March 29, 2013, as submitted. (Student Services Item #1212-01)

*And* the additional list of drivers and substitute drivers as presented by Student Transportation of America. Copies of clearances and necessary paperwork is on file as required by board policy; (Student Services Item #1212-02) **By a voice vote, the motion carried 8-0.**

#### **OLD BUSINESS:**

Director Tassarò moved, seconded by Director Appel to reconsider payment to CurranTaylor for the installation of the upgraded food service lines in the high school cafeteria. **By a voice vote, the motion carried 8-0.**

*Mr. Peiffer explained that a motion made on June 7, 2012 was to pay Color Point/ Low Temp Industries for the service lines. The work was contracted by Curran Taylor and payment should have been directed to them. Director Schriver suggested a penalty be applied because the service lines were not ready for the beginning of the school year. President Roussos said the late installation did not interrupt service to students because temporary lines were put in place until the new line was ready.*

Director Tassarò moved, seconded by Director Walkowiak to award the contract for construction upgrades to the junior-senior high school cafeteria to CurranTaylor, as per state contract, in the amount of \$215,000. Construction, supply materials and labor are included in this cost. *(This motion is identical to the motion of June 7; however, the company name "CurranTaylor" replaces "Color Point/Low Temp Industries").*

**By a voice vote, the motion carried 8-0.**

**NEW BUSINESS:** *Director Hughan called attention to the article in the In-Carlynton-Montour magazine about the Olweus program and made favorable comments.*

*Director Hughan also mentioned a letter written by Crafton Elementary teacher Mr. James Nagorski, included in the board packet. The letter offered kind words about faculty and staff and expressed sincere appreciation for an act of kindness toward his family.*

*Director Walkowiak opened discussion about a delayed vote for the closure of the Parkway West Career and Technology Center's Alternative Center for*

Continuation of LTS –  
Regina Bauer

Affiliation Agreement with  
Clarion University

Band Trip to Disney – Spring  
2012

Additional Drivers and  
Substitutes – STA

Reconsideration of Motion of  
June 7, 2012 / Payment to  
CurranTaylor

*Education (ACE). Director Wilson and Mrs. Myford explained the school has lost its accreditation. Mr. Peiffer said the matter was discussed at a meeting he attended at Keystone Oaks. Solicitor Andrews announced that seven (7) of the 12 schools involved in the consortium have voted to pull out. He cautioned the board to make a decision by January 1. If the school continues to operate and the number of attending schools (students) drops, the district's cost per pupil will increase greatly. Closure of the alternative center would occur at the end of the current school year, should it be approved. A motion was made:*

Director Hughan moved, seconded by Director Appel, to withdraw from the Alternative Center for Education (ACE) and notify administration of such action. **By a voice vote, the motion carried 8-0.**

Withdrawal from ACE Consortium

*Moving forward, President Roussos asked the board's preference in meeting with Jon Thomas to discuss the renovation project. A proposed meeting of January 3 was discussed. Mr. Peiffer said he would check dates to learn when Mr. Thomas is available and get back to the board. The meeting will be advertised as a special meeting.*

**OPEN FORUM:**

*Nick Cindrich and Kimberly Angle, in the audience, approached the board for a second time to ask consideration for a youth ice hockey club. Mr. Peiffer confirmed receipt of a written proposal. To begin formation of the club, the couple requested the use of the district name, mascot, school colors, use of gyms for practices, and a link on the district website. Mr. Cindrich said the club would limit enrollment to Carlynton School District students only, as there already appeared to be quite a bit of interest. The board moved forward with the following motion, adding they would reach an agreement for facility use if/when the need arises:*

Director Hughan moved, seconded by Director Walkowiak, to approve the use of the Carlynton name, mascot and school colors in the formation of a youth hockey club. **By a voice vote, the motion carried 8-0.**

Formation of a Youth Hockey Club with Carlynton Name, Mascot and School Colors

**ADJOURNMENT:** With no further business to discuss, Director Hughan moved to adjourn the meeting at 8:56 pm, seconded by Director Schriver. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

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Kirby Christy, Board Secretary

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Michale Herrmann, Recording Secretary